

April 21, 2023

MEMORANDUM

TO: Mayor and Members of the City Commission

FROM: Joe Gerrity, City Manager
and Kevin Hogencamp, Deputy City Manager

SUBJECT: Weekly Highlights

Here are highlights of City of Atlantic Beach activities and initiatives of significance. Please let us know if you have any questions. These highlights are posted at www.coab.us/citymanager.

City Manager's Office

- Trekked with Planning and Community Development leadership to Fernandina Beach to tour and learn more about the City's successful South Eighth Street corridor "revisoning" project.
- Reviewing matters pertaining to recycling service at condominiums.

Building

- No report.

City Clerk

- Set-up web portals, processes, and application form for the newly created Safety, Traffic and Parking (STOP) Committee. Accepting applications through May 15. The Board Member Review Committee is scheduled to meet at 5:30 p.m. May 23 to interview STOP Committee applications.
- Continuing research and providing records of past charter amendments and election data for members and the public for the April 26 Charter Review Committee meeting.

Cultural Arts and Recreation

- Events
 - o Arts in the Park – Johansen Park, Saturday, April 22
 - o WellFest – Johansen Park, Saturday, May 6

Engineer

- Worked with ACON through a COJ contract to get a guaranteed maximum price for the splash pad. If the price we obtain from ACON is not reasonable, we will put the project out to bid again.
- Continued working with Regency Centers to obtain a Temporary Construction Easement for the Aquatic Gardens project. Also continued working with TECO to get a gas line moved that is potentially in the way of the construction project.

Finance

- Completed internal audit of commercial garbage accounts.
- Completed financials for the quarter ended March 31, 2023

Human Resources

- Review and comment on recent appraisal of all City properties.

Information Technology

- Virtual security environment upgrade.
- Cybersecurity recovery plan review.

Planning/Community Development

- Meeting with St. Johns River Water Management District representatives ways to help reduce water consumption
- Prepped for the Bull Family land dedication ceremony at Tide Views Preserve on April 22.

Police

- Held its Q1 employee recognition event with seven employees honored and approximately 50 family members, friends and department members attending.
- Subject arrested on two felony charges in the IQ Fiber case.

Public Utilities

- Water Treatment Plant #1 antenna tower has been raised. Fencing around the tower and electrical/cables and lines are being installed.
- The new well #2 has been installed in front of the WWTP and flushing/testing is underway.
- Fiber installation caused a 2" water main break on East Coast & 1st Street, resulting in damages to City and customer water services.

Public Works

- Mulched the Atlantic Boulevard and Mayport Road medians, along with the Welcome to AB areas at Mayport Road and Seminole Road.
- Dug out the sand drifts on the Third, Sixth, Seventh and 13th Street beach accesses.
- Painted six lifeguard chairs. Continuing to prepare for beach season.
- The 2023 mill-and-replace asphalt contract is out for bid. Bid opening is scheduled for May 17.