

**CITY OF ATLANTIC BEACH  
CITY COMMISSION MEETING  
STAFF REPORT**

**AGENDA ITEM:** Resolution No. 22-40 : Multi-Year Contract for Bid No. 2122-07 – Calcium Hypochlorite (HTH) for Wastewater/Water Plants

**SUBMITTED BY:** Troy Stephens, Public Utilities Director

**DATE:** May 27, 2022

**MEETING DATE:** June 13, 2022

**BACKGROUND:** The Public Utilities Department purchases HTH for disinfection at the wastewater and water plants. Bids were advertised and only 1 bid was received.

Item	Est. No.	Chemrite, Inc.
HTH, 100# Containers	40	\$265.00
Total Annual		\$10,600.00

**BUDGET:** Funds for the HTH are included in the Water and Sewer Treatment accounts 400-5502-533-5200 and 410-5508-535-5200.

**RECOMMENDATION:** Award the multi-year contract for HCH, Bid No. 2122-07 to Chemrite, Inc. at the bid price of \$265.00 per 100 pound container at 40 containers per year for a term beginning July 1, 2022 through June 30, 2027.

**ATTACHMENTS:** Resolution No. 22-40  
Bid 2122-07 Bid Analysis

**REVIEWED BY CITY MANAGER:**

  
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**RESOLUTION NO. 22-40**

**A RESOLUTION OF THE CITY OF ATLANTIC BEACH, FLORIDA, AWARDING BID NO. 2122-07: MULTI-YEAR CONTRACT FOR CALCIUM HYPOCHLORITE; AUTHORIZING THE CITY MANAGER TO EXECUTE THE CONTRACTS AND PURCHASE ORDERS IN ACCORDANCE WITH AND AS NECESSARY TO EFFECTUATE THE PROVISIONS OF THIS RESOLUTION; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, on May 18, 2022, one bid was received for Bid No. 2122-07: Multi-Year Contract for Calcium Hypochlorite (HTH); and

**WHEREAS**, there was one bidder, Chemrite, Inc., who met all required specifications and document submittal requirements, placed a bid for \$10,600.00; and

**WHEREAS**, adequate funding for Calcium Hypochlorite is budgeted in the Water Production and Wastewater Treatment accounts 400-5502-533-5200 and 410-5508-535-5200.

**NOW THEREFORE**, be it resolved by the City Commission of the City of Atlantic Beach as follows:

**SECTION 1.** The City Commission hereby authorizes awarding Bid 2122-07: Multi-Year Contract for Calcium Hypochlorite (HTH) to Chemrite, Inc.

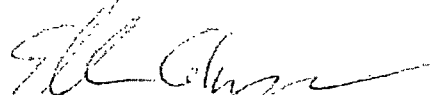
**SECTION 2.** The term of the contract shall be in effect for a period of five (5) calendar years. The contract will begin on July 1, 2022 and expire June 30, 2027.

**SECTION 3.** Notwithstanding the approval granted and other provisions contained herein, the City's obligation under the Multi-Year Contract approved herein is subject to annual appropriations for this purpose as may be adopted and included in the City's annual budgets for Fiscal Years 2023, 2024, 2025, 2026 and 2027.

**SECTION 4.** The City Commission hereby authorizes the City Manager to execute contracts and purchase orders in accordance with and as necessary to effectuate the provisions of this Resolution.

**SECTION 5.** This Resolution shall take effect immediately upon its passage and adoption.

**PASSED AND ADOPTED** by the City of Atlantic Beach, this 13<sup>th</sup> day of June, 2022.

  
Ellen Glasser, Mayor

Attest:

  
Donna L. Bartle, City Clerk

Approved as to form and correctness:

  
Brenna M. Durden, City Attorney

**Bid Analysis**  
**Bid 2122-07 HTH (Calcium Hypochlorite) for WWTP's**  
**May 18, 2022**

	<b>Chemrite, Inc.</b>
<b>HTH - 100 POUND CONTAINERS</b>	
<b>UNIT PRICE PER 100 # CONTAINER</b>	<b>\$265.00</b>
<b>ESTIMATED QUANTITY PER YEAR</b>	<b>40</b>
<b>TOTAL ANNUAL COST</b>	<b>\$10,600.00</b>

**\*\*Per Bidder: Minimum order of nine (9) pails/containers. Price includes delivery.\*\***