



DOG-FRIENDLY RESTAURANT PERMIT APPLICATION (Per Ordinance No. 95-10-102)

City of Atlantic Beach

Community Development Department
800 Seminole Road Atlantic Beach, FL 32233
(P) 904-247-5800

1. FOOD SERVICE ESTABLISHMENT INFORMATION:

NAME OF ESTABLISHMENT _____	FL DHR # _____
PROPERTY ADDRESS _____	AB BTR # _____
CITY, STATE, ZIP _____	PHONE # _____
EMAIL ADDRESS _____	FAX # _____

2. APPLICANT INFORMATION:

NAME OF APPLICANT _____

COMPANY _____

MAILING ADDRESS _____

CITY, STATE, ZIP _____

EMAIL ADDRESS _____

PHONE # _____ FAX # _____

Submittal Requirements	
Application Fee: \$175	<input type="checkbox"/>
Completed Permit Application Form	<input type="checkbox"/>
Proof of Ownership	<input type="checkbox"/>
Authorized Agent Affidavits (if applicable)	<input type="checkbox"/>
Proof of Insurance	<input type="checkbox"/>
Diagram of Designated Outdoor Dining Area	<input type="checkbox"/>
General Regulations Form	<input type="checkbox"/>

3. PROPERTY OWNER INFORMATION, IF DIFFERENT FROM APPLICANT:

NAME OF OWNER _____

COMPANY _____

MAILING ADDRESS _____

CITY, STATE, ZIP _____

EMAIL ADDRESS _____

PHONE # _____ FAX # _____

4. PROOF OF OWNERSHIP:

Please check the box of the applicable document and attach a copy to this form.

DUVAL COUNTY PROPERTY RECORD CARD DUVAL COUNTY RECORDED DEED

5. PROOF OF INSURANCE:

Please provide an original certificate of insurance, or have your agent fax a copy of your certificate providing commercial general liability insurance in the amount of five hundred thousand dollars (\$500,000.00) per occurrence and one million dollars (\$1,000,000.00) aggregate. The policy shall not have exclusions for animal bites. All insurance shall be from companies duly authorized to do business in the State of Florida. Thirty (30) days written notice must be given to the City of Atlantic Beach Risk Management prior to any cancellation or reduction in policy coverage. The City of Atlantic Beach Risk Management (800 Seminole Road, Atlantic Beach, FL 32233) must be listed as a certificate holder.

6. DAYS & HOURS DOGS ALLOWED:

SUN _____

MON _____

TUE _____

WED _____

THU _____

FRI _____

SAT _____

I HAVE READ THE INFORMATION IN THIS APPLICATION AND UNDER PENALTIES OF PERJURY, I DECLARE THAT THE FACTS STATED IN THIS APPLICATION ARE TRUE.

APPLICANT'S SIGNATURE _____ APPLICANT'S PRINTED NAME _____ DATE _____



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AUTHORIZED AGENT AFFIDAVIT

NAME OF ESTABLISHMENT _____ FL DHR # _____

_____ is hereby authorized to ACT ON BEHALF OF
AUTHORIZED AGENT'S NAME (PRINTED)
_____, the owner(s) of those lands described within
PROPERTY OWNER'S NAME (PRINTED)

the attached application, and as described in the attached deed or other such proof of ownership as may be required by the City of Atlantic Beach, Florida in applying for a DOG-FRIENDLY RESTAURANT PERMIT.

By _____
SIGNATURE OF PROPERTY OWNER

PRINTED NAME OF PROPERTY OWNER

STATE OF _____

COUNTY OF _____

Signed and sworn before me on this _____ day of _____, 20____

By _____

Identification verified: _____

Oath sworn: _____ Yes _____ No

NOTARY SIGNATURE

My Commission expires: _____



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GENERAL REGULATIONS, COOPERATION, ENFORCEMENT AND PENALTY

Initial next to each item acknowledging that you have read and understand the terms.

NAME OF ESTABLISHMENT _____ FL DHR # _____

1. _____ The applicant agrees and confirms that the public food service establishment and the designated outdoor area shall comply with all permit conditions and the approved diagram, and that permits shall be conspicuously displayed in the designated outdoor area. [Section 24-158(e)(1); (e)(2)]
2. _____ The applicant agrees and confirms that dogs shall not be permitted to travel through indoor or undesignated outdoor areas of the public food service establishment, and ingress and egress to the designated outdoor area shall not require entrance into or passage through any indoor or undesignated portion of the public food service establishment. [Section 24-158(e)(5); (f)(2)c]
3. _____ The applicant agrees and confirms that at all times while the designated outdoor area of the public food service establishment is available to patrons and their dogs, at least one sign shall be posted in a conspicuous and public location near the entrance to the designated outdoor area, the purpose of which shall be to place patrons on notice that the designated outdoor area is currently available to patrons accompanied by their dog or dogs. The mandatory sign shall be printed in an easily legible typeface of not less than thirty-six (36) point font size, and the lettering must be in a contrasting color to the sign background so as to be clearly visible and readable. [Section 24-158(f)(1)]
4. _____ The applicant agrees and confirms that at least one sign reminding employees of the applicable rules as discussed in this consultation and listed in Section 24-158(f)(2) shall be posted in a prominent location frequented by employers within the public food service establishment. The mandatory sign shall be printed in an easily legible typeface of not less than thirty-six (36) point font size and the lettering must be in a contrasting color to the sign background so as to be clearly visible and readable. [Section 24-158(f)(1); (f)(2)]
5. _____ The applicant agrees and confirms that at least one sign reminding patrons of the applicable rules as discussed in this consultation and listed in Section 24-158(f)(3) shall be posted in a prominent location within the designated outdoor area of the public food service establishment. The mandatory sign shall be printed in an easily legible typeface of not less than thirty-six (36) point font size and the lettering must be in a contrasting color to the sign background so as to be clearly visible and readable. [Section 24-158(f)(1); (f)(2)]
6. _____ The applicant agrees and confirms that employees shall wash their hands promptly after touching, petting, or otherwise handling any dog. Employees shall be prohibited from touching, petting, or otherwise handling any dog while serving food or beverages or handling tableware or before entering other parts of the public food service establishment. [Section 24-158(f)(2) a-b]
7. _____ The applicant agrees and confirms that patrons in a designated outdoor area shall be advised that they should wash their hands before eating. Waterless hand sanitizer shall be provided at all tables in the designated outdoor area. [Section 24-158(e)(3); (f)(3)f]
8. _____ The applicant agrees and confirms that employees and patrons shall be instructed that they shall not allow dogs to come into contact with serving dishes, utensils, tableware, linens, paper products, or any other items involved in food service operations. [Section 24-158(f)(2)d; (f)(3)c]



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NAME OF ESTABLISHMENT _____ FL DHR # _____

- 9. The applicant agrees and confirms that patrons shall be instructed to keep their dogs on a leash and under reasonable control at all times. Patrons shall not leave their dogs unattended for any period of time. All dogs shall wear a current license tag or rabies tag and the patron shall have a current license or rabies certificate immediately available upon request. [Section 24-158(e)(7); (f)(3)a-b]

- 10. The applicant agrees and confirms that employees and patrons shall be instructed that dogs shall not be allowed on chairs, tables, or other furnishings. Dogs must remain on the floor/ground level and shall not be permitted in the lap of the patron. [Section 24-158(f)(2)e; (f)(3)d]

- 11. The applicant agrees and confirms that all table and chair surfaces shall be cleaned and sanitized with an approved product between seating of patrons. Spilled food and drink shall be removed as soon as possible, but in no event less frequently than between seating of patrons at the nearest table. [Section 24-158(f)(2)f-g]

- 12. The applicant agrees and confirms that employees and patrons shall be instructed that accidents involving dog waste shall be cleaned immediately and the area sanitized with an approved product. A kit with appropriate materials for this purpose shall be kept in the designated outdoor area. Dog waste shall not be carried in or through any indoor portions of the public food service establishment. [Section 24-158(e)(4); (f)(2)h; (f)(3)e]

- 13. The applicant agrees and confirms that a permit issued pursuant to this part shall not be transferred to a subsequent owner upon the sale or transfer of a public food service establishment, but shall expire automatically upon such sale or transfer. The subsequent owner shall be required to reapply for a permit pursuant to this part if such owner wishes to continue to accommodate patrons' dogs. [Section 24-158(d)(3)h]

- 14. The applicant agrees and confirms that in accordance with section 509.233(5), Florida Statutes, the Community Development Director shall provide the Division of Hotels and Restaurants of the Florida Department of Business and Professional Regulation with a copy of all approved applications issued pursuant to this part. Further, the Community Development Director shall accept and document complaints related to the Dog Friendly Restaurant Program within the City, and shall timely report to the Division of Hotels and Restaurants, all such complaints and City's enforcement response to such complaint. [Section 24-158(g)]

- 15. The applicant agrees and confirms that failure to comply with the requirements of this pre-application consultation shall be a violation of the Code of Ordinances and shall be subject to any and all enforcement proceedings consistent with the applicable provisions of the Code and general law. [Section 24-158(d)(6)]

I verify that I have received a copy of Section 24-158 of the Atlantic Beach Municipal Code of Ordinances and that I have been counseled by staff regarding my proposed application for participation in the Dog-Friendly Restaurant Program. I understand it is my responsibility to ensure all employees and patrons comply with all regulations at all times, and that failure to comply with said regulations may result in the revocation of my Dog-Friendly Restaurant Permit.

APPLICANT'S SIGNATURE _____ APPLICANT'S PRINTED NAME _____ DATE _____